



## 2025 Prolon Distributor Training Sessions

### Overview

The Prolon Controls three-and-a-half-day factory training session is a comprehensive technical training program designed to thoroughly explore all facets of integrating and using a Prolon system.

Topics include physical installation, setup procedures, software configurations, project engineering, troubleshooting techniques, and more.

The training incorporates both seminar-style discussions and hands-on practical sessions. Additionally, attendees will participate in a series of laboratory exercises specifically crafted to impart the skills required to configure Prolon controllers for diverse applications and scenarios.

*\*\*Please note that Prolon factory training sessions are only available to Prolon distributors at this time.*

### Who should attend?

Outside sales staff, Inside sales staff, or Application engineers

### Cost

Each three-and-a-half-day training session costs \$999.99 USD or \$1200.00 CAD per person attending.

### Location

#### Prolon Head Office

17510 Charles street, Suite 100  
Mirabel, Quebec, J7J 1X9

**Toll Free:** 1 877 977-6566

Training Session Dates			
Month	Day(s)	Year	Registration Deadline
April	8-11	2025	February 28, 2025
June	10-13	2025	May 2, 2025
October	21-24	2025	September 12, 2025

*\*\*Our upcoming sessions are scheduled for the following weeks. Please ensure you submit your registration before the listed deadlines.*

## Registration Process

- Please fill out the attached registration form with your contact information, session dates, and other information and email it to [antoine.lamarche@proloncontrols.com](mailto:antoine.lamarche@proloncontrols.com) to reserve your attendance.

## Registration Deadline

- The deadline to register for the training sessions is six weeks before the scheduled training session.

## Session Confirmation

ProLon will provide final confirmation of the training sessions to all registrants four weeks before the training event. Please wait for final confirmation of the event before making any travel accommodations as ProLon reserves the right to cancel or change any event date due to a lack of participants.

## Cancellation Policy

If you need to cancel your attendance after registering, please notify us as soon as possible. Our refund policy is listed below.

- 30 days or more before the scheduled training session: 100% refund
- 15-29 days before the scheduled training session: 50% refund
- 14 days or less: Non-refundable
- Change of person attending the session: Allowed up to 24 hours before the training.

## Traveling to Training Sessions

- Please arrive at Montreal Pierre-Elliott-Trudeau International Airport (YUL) on Monday.
- We strongly recommend planning to arrive early or in the mid-afternoon to account for any potential flight delays or cancellations, which could extend your itinerary to the training session.
- Plan to depart from Montreal (YUL) on Friday, at 3:00 PM Eastern Time or later.

## Travel Requirements

- Possess a valid passport.
- ProLon advises staying informed about current guidelines and regulations for entry into Canada.
- For further information on traveling to Canada, please visit <https://travel.gc.ca/>.

## Training Session Includes

- Hotel reservations
- Meals (Breakfast, Lunch, Dinner, Snacks) during training sessions

## Training Sessions Exclude

- Flights to and from Montreal Airport
- Car rental or transportation to training location

## Required Equipment

Attendees must bring a laptop with the following minimum specifications:

- Windows Vista, 7, 8, 10, or 11 operating systems
- Full administrator access is necessary as driver updates and software installation may be required during the class.
- The laptop should have at least one USB-A type connector and one Ethernet port available. (An external dongle is acceptable).

*\*\*Please note that Chromebooks are not compatible.*

## 2025 Distributor Training Registration Form

### Contact information

First Name	
Last Name	
Company	
Email	
Phone Number	
Copy of purchase order must be submitted with registration request.	

### Date selection (2025)

	Session Dates	Deadline
	April 8 <sup>th</sup> - 11 <sup>th</sup> 2025	February 28 <sup>th</sup> 2025
	June 10 <sup>th</sup> - 13 <sup>th</sup> 2025	May 2 <sup>nd</sup> 2025
	October 21 <sup>st</sup> - 24 <sup>th</sup> 2025	September 12 <sup>th</sup> 2025

### Food allergies or restrictions

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### Other comments or requests

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Please send the completed form to: [antoine.lamarche@proloncontrols.com](mailto:antoine.lamarche@proloncontrols.com)

